

BRENTWOOD BOARD OF SELECTMEN  
MINUTES OF 5/13/08

Convened: 6:30 p.m.

Present: David Menter  
Jeffrey Bryan  
Andrew Artimovich  
George Waldron

The Board met and reviewed payroll, accounts payable, and signed the register. The Board reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Ellis presented the Board with copies of an updated Investment Policy. The Board will review it before next week's meeting and discuss it then.

There was not a quorum available that were eligible to vote on last week's meeting.

The Board reviewed the notes:

- Jim Colcord, custodian, may use the tractor located at the BCC for the purpose of emptying the trash cans located at the ball fields.
- The PD will check with the ice cream truck operator that has been seen throughout town to be sure they have proper permits.
- Julie will send a bid request to 3 contractors for the installation of air conditioning at the BCC.
- Menter will be the Selectmen's rep to the Safety Committee.
- The Selectmen reviewed the Notice of Decision regarding the Musso Hearing. Bryan made a motion, seconded by Waldron to have Town Counsel prepare a Cease & Desist Order as Mr. Musso is not compliant with his original, approved site plan which indicates he is to park no more than four (4) customer vehicles on his property at one time; the site plan specifies a gravel driveway/parking area and it has since been paved; the site plan does not allow for usage of the westerly side of Crawley Falls Road; a building exists on the site which is not permitted per the site plan. In addition, the Board would like to file a complaint with the DES concerning the state of Musso's property.
- Town Counsel is preparing documents as Mr. Knowles of Middle Road is in contempt of court by continuing to operate his auto repair business.
- The Board received a letter from Mr. & Mrs. Wirtanen of 17 ½ Sherman Ave requesting that the Selectmen ask the Christensen's, who are again intending to sell their home at 17 Sherman Ave., have the deed at the time of sale indicate a street address of 15 Sherman Ave so that the Wirtanen's residence can change to #17. Waldron made a motion to have the numbers changed upon sale of the Christensen property as agreed upon during a 2000 meeting. Motion was seconded by Artimovich; all voted in favor.
- The Board is in receipt of a letter from Carla Haase, daughter of Marjorie Haase, regarding the property taxes due on Marjorie's property. She is interested in

setting up some type of payment plan to get her mother's past taxes paid. Artimovich made a motion, seconded by Waldron, to accept payments in the amount of \$200 per month beginning in June. All voted in favor. Julie will send a letter to Carla Haase informing her of the decision.

- The ZBA granted the variance for the Lindon Ball Field. Beal's Associates will be notified so they may proceed with the lot line adjustment.
- The Board reviewed photos that were taken of the evergreens being planted at Stratham Tire. Bryan will do a site inspection to see if the tires have been removed.
- The Selectmen were notified of a situation on Juniper Lane in which a resident was removing debris from a stream bed with a backhoe. This is not allowed by our ordinances or NH DES. The resident ceased the activity. A complaint was sent to the DES by the Conservation Commission.
- The Selectmen would like Ernest Atwater to come in next week to discuss his bid for the work to be done at the Grange Hall.
- The Fire Station Building Committee will meet on Monday. The Board would like those residents who have expressed an interest in being on the committee notified of the meeting.

Gil Tuck was in with the following building permits which were signed by the Selectmen:

- Frances Pimentel on Rowell Road for the replacement of windows & doors.
- Rick Dahl for the addition of a garage at 4 Homestead Lane.
- Sue Doyle of 89 Deerhill Rd to convert an existing garage to a family room and to add a free standing garage.

Carole Belliveau, Director of Emergency Management, informed the Board that E911 will do mapping of the Town for free if they get a request for assistance from the Selectmen. A letter will get drafted to E911 for the Board to sign at their 6/20/08 meeting. In addition, Belliveau told the members that there will be training on 6/21/08 at the Fire Hall on How to Run an EOC. She would like to have a couple of the Selectmen attend the training.

Shelley Walts & David Witham of Primex discussed an analysis of Brentwood's Worker's Compensation claims. Witham explained graphs which analyzed the frequency and severity of worker's comp claims over the past 6 years. The graphs clearly indicated spikes in 2005 & 2007 which are attributable to 1 large loss claim in 2005 and 2 large loss claims in 2007. Walts explained the different products offered, including property liability, health insurance coverage, and their education and training available.

Bob Stephens of Stephens & Associates Consulting Engineers was in to introduce Matthew Low of Hoyle, Tanner & Associates. Stephens was sent a RFQ for the Crawley Falls Bridge project and is hoping to team with Low if it is OK with the Board. Low explained that he is the manager of Hoyle, Tanner's bridge & structures group and specializes in municipal bridges. Hoyle, Tanner would actually be the primary consultant

holding the contract and administering the work with DOT. The Selectmen gave approval for the two to team up on the submission of the RFQ.

Wayne Robinson, road agent, was in to update the Board that Bell & Flynn has started grinding South Road. They plan to start paving at the beginning of next week. Robinson, as Police Chief, also informed the Selectmen that Josh Turner has completed the necessary training with Police Standards and Training and has returned to work.

The Board reviewed questions and provided answers for Plodzik & Sanderson, who is currently doing the Town's annual audit.

The Board signed the following documents:

- Certificate of Authority for Municipalities from Citizens Bank
- Artimovich made a motion, seconded by Waldron, to sign a partial release of a cash bond for SAT33, LLC & full release of a cash bond for NEI Real Estate Holdings as approved at the May 1, 2008 Planning Board meeting. Menter, Artimovich and Waldron voted in favor of the SAT33 release; Bryan recused himself. For the NEI release, all voted in favor.
- Abatement for timber tax for Vasilka Nikolova per minutes of the 4/29/08 meeting.

Bryan updated the Board on the site walk he did at the Budget Storage facility on Middle Road. Bryan shared photos showing an illegal pipe, and paperwork from their file indicating that they were going to submit a new site plan for the Planning Board's review and approval. The Selectmen would like a letter sent to them requiring they make an appointment with the Planning Board in the next 30 days or they will be issued a cease and desist. In addition, Bryan shared photos of the Beckston facility at 156 Pine Road which has put up an illegal structure and is storing items on the property in such a manner that may prevent fire and rescue vehicles from properly accessing the facility. The Selectmen would like the Fire Department to do an exterior inspection of the property and would like a cease and desist order delivered requiring removal of the structure in violation within 7 days.

At 8:40 p.m. Artimovich made a motion to adjourn. Motion was seconded by Waldron, all in favor.

Respectfully submitted,

Julie Stevens